



## Reserve Your Booth Space Now!

Intertribal Indian Club of Tulsa

33rd Annual Pow-Wow of Champions

August 13, 14, 15, 2010

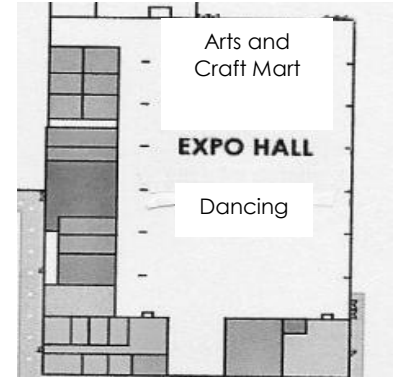
### Arts & Crafts Mart Vendor Information and Rules

The 2010 IICOT Pow-Wow of Champions date is fast approaching. With more than 10,000 visitors during this three day event, we are certain you won't want to miss out on being a part of the Arts & Crafts Mart. Our Arts & Craft Mart vendors are an integral part of the Pow-Wow of Champions. IICOT is committed to working with our vendors by providing assistance as needed.

This year our event will be held at the Claremore Expo. **UPDATE: The Dance Arena and the Arts and Craft Mart will be held in the Expo Hall.** The Expo Hall is Air Conditioned. The Food Vendors will be located out front of the Expo Hall.

You will be able to drive in and set up on Friday until 3:00 PM. Items brought in after that time will need to be dollied in. A limited space may be available to store your storage trailers outside the building in a designated spot.

If you have any questions about booth space or have special requirements, etc., please contact Maggie Blalock at (918) 978-4898 or email: [iicot@cox.net](mailto:iicot@cox.net)



#### **Booth Space**

Booths are 10 ft x 10 ft. Cost is \$110 for regular booths and \$125 for corner booths when payment is postmarked by July 31, 2010. After July 31st prices are \$130 and \$145 respectively. Only payment by money orders will be accepted after July 31, 2010.

**All booths must be paid for in advance and are reserved on a first come, first serve basis.** Space will not be held without payment. The few corner booths go quickly and are limited to one per vendor. Please check for corner availability before sending in payment.

Each booth reservation includes two vendor admission bands good for the weekend. Additional bands will be available at the Vendor Check-in Table for \$10 each.

A confirmation letter or email will be sent to you along with set-up information. If you like email communication, be sure to include your address on the Reservation Form.

#### **Optional Rental Items:**

- Electricity: \$15 per booth  
(Provided by Claremore Expo)
- Tables: \$15 each if paid for in advance  
\$20 each at set-up time
- Chairs: \$5 each - Chair rentals are only available in advance and will not be available at set-up.

#### **Security**

Security will patrol the building 24 hours a day. Over night the building will be locked.

#### **Program Ads**

Purchasing an ad in the program is an excellent and inexpensive way to promote your business to new and returning customers. This year we are offering vendors a discount on business card and quarter page size ads. See the enclosed Program Ad form for pricing and submission information. Ads can be paid for on the Booth Reservation Form.

#### **Vendor Rules**

- Merchandise for sale should be Indian oriented and must meet the Pow-Wow Committee's approval. All mediums of artwork and crafts, as well as Indian craft and regalia supplies, are welcome.
- Prohibited Items: water yo-yo balloons, "stress relief" (sand/flour filled) balloons, & face painting.
- No food items (samples, candy, gum, water, etc) can be given away or distributed at your booth.
- No pets or other animals are allowed in the building. (except for service dogs)
- Smoking is prohibited in the building. Smoking is permitted outside only.
- Alcoholic beverages are prohibited.
- Please keep your booth presentable and discard refuse in an appropriate container.
- IICOT is not responsible for any lost, stolen or damaged items.
- Nothing may be displayed in the aisle ways.
- Booth space will only be held until 2:00 P.M. Friday unless prior arrangements are made with Maggie.
- No refunds.